
WEB Procedures: FOOD ESTABLISHMENT

The following information is a summary of the City's ordinance and is not intended to cover everything included within the ordinance. Whenever summarization creates a conflict, the official ordinance governs. A copy of the entire ordinance is available for review at the City Clerk's office, 455 N. Main – 13th floor, or directly from the Internet at www.wichita.gov.

BASIS

Any person who operates a food establishment or temporary food establishment, selling prepackaged food or drinks, either wholesale or retail, in the City of Wichita shall obtain a license.

Food Establishment means any establishment or section thereof where food or food products are offered to the consumer and intended for off-premises consumption and operated for seven or more days during a calendar year. The term includes delicatessens that offer prepared food in bulk quantities only and areas of food service establishments operated as "grocery" or "convenience grocery" stores. See ordinance for exclusion and inclusion of food processors, warehouses, dairy plants, State licensed establishments, roadside markets and home licensed bakeries.

Temporary Food Establishment is a food establishment that operates a maximum of 6 days in a calendar year.

LEGAL**REFERENCE**

Chapter 7.22, Code of the City of Wichita, Kansas.

REGULATIONS

The City License activity only licenses food establishments such as grocery stores and a few other business situations. For taverns, restaurants, ice cream establishments, drive-ins, etc., applicant will need to contact the Environmental Services Department at 316-268-8351 for state licensing.

The regulatory authority may waive the license or fee if the food establishment is operated by a nonprofit charitable organization.

**ENFORCING
AUTHORITY**

Department of Environmental Services

FEES

Food Establishment	\$75.00 annually expiring July 31
Temporary Food Establishment	\$50.00 (maximum 6 days in a Calendar year)

PROCEDURE

Applicant applies at Environmental Services at 1900 East 9th Street, Wichita KS.